

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

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Sr. No.	Academic Year	Particulars
1.	2021-22	Regular meetings of IQAC Meetings
2.	2022-23	Regular meetings of IQAC Meetings
3.	2018-19	Feedback collected, analyzed
4.	2019-20	Feedback collected, analyzed
5.	2020-21	Feedback collected, analyzed
6.	2021-22	Feedback collected, analyzed
7.	2022-23	Feedback collected, analyzed





Date: 08/06/2021

Notice

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Day- Wednesday	June 17, 2021	TIME: 10:30 AM	PLACE: PRCA, LONI
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This is to inform all the staff members of Pravara Rural College of Architecture, to remain present for the following meeting.

Agenda of the meeting

Sr. No	Description	Responsibility
1.	Review of minutes of staff meeting conducted on 21/03/2021	Ar. Dipeeka Arbatti
2.	Discussion on the implementation Academic Calendar of 2021-22	Ar. Rajeshwari Jagtap
3.	Constitution of IQAC for the Academic year 2021-22- body, scope, role and responsibilities of members.	Ar. Dipeeka Arbatti
4.	To discuss the strategies for admission	Ar. Anurag Doshi
5.	Planning of time table for conducting online lectures	Ar. Surendra Pawar
6.	Preparation of online teaching materials and tools.	Ar. Dipeeka Arbatti
7.	Health, hygiene and processes of sanitization of the institutional campus	Ar. Anurag Doshi
8.	Any other issues to be discuss with permission of Chairperson	Ar. Rajeshwari Jagtap


Academic Coordinator




PRINCIPAL
Pravara Rural College of
Architecture, Loni



Date: 17/06/2021

Date of Meeting	June 17, 2021	TIME: 10:30 AM	PLACE: PRCA, LONI
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The 1st meeting of IQAC of Pravara Rural College of Architecture was conducted on June 17, 2021, at 10:30 AM in Board Room. The following Members were present. The meeting was chaired by Ar. Rajeshwari Jagtap.

Sr. No	Name	Responsibility	Sign
1.	AR. SURENDRA R. PAWAR	Design Chair	
2.	AR. RAJESHWARI JAGTAP	Principal	
3.	AR. ANURAG DOSHI	Professor	
4.	AR. SONALI CHASKAR	Asso. Professor	
5.	AR. NILIMA MULAY	Asso. Professor	
6.	AR. PRAVIN JAMDADE	Asso. Professor	
7.	AR. ABHIJIT SHINDE	Asso. Professor	
8.	AR. KAPIL BURHADE	Asst. Professor	
9.	AR. ADITI KOLHE	Asst. Professor	
10.	AR. DIPEEKA HIVRKAR	Asst. Professor	
11.	AR. AJINKYA KHOND	Asst. Professor	
12.	AR. NILIMA DHAMAL	Asst. Professor	
13.	AR. CHARUTA SONPAROTE	Asst. Professor	
14.	AR. NIKHIL VIKHE	Asst. Professor	
15.	AR. SANDIP MEHETRE	Asst. Professor	
16.	AR. PANKAJ BANKAR	Asst. Professor	
17.	AR. SAIF AHMED	Asst. Professor	

Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal. Jalgaon, Dist. Jalgaon-431201





MINUTES OF MEETING

The following points were discussed: -

Agenda 1: Review of minutes of staff meeting conducted on 21/03/2021

The minutes of the previous meeting were read by the coordinator and confirmed unanimously. As per the minutes of meeting the action taken report was briefly discussed in the meeting. (The action taken report is attached herewith for reference)

Agenda 2: Discussion on implementation Academic Calendar of 2021-22

Ar. Rajeshwari Jagtap. Principal, presented academic calendar prepared by IQAC and Academic committee. It was decided that all the activities to be conducted as per schedule given in the calendar.

Agenda 3 Constitution of IQAC for Academic year 2021-22- body, scope, roles and responsibilities of members

The discussions were held on Constitution of IQAC for Academic year 2021-22. It is been agreed by all present members. The composition of IQAC was discussed along with the scope of designated post. It is decided that IQAC with following members be constituted as per guidelines laid by National Assessment and Accreditation Council. Composition of IQAC is as follows.

Sr.No.	Name of the Members	IQAC Designation	Designation
1.	Ar. Rajeshwari Jagtap	Chairperson	Principal
2.	Ar. Anurag Doshi	Teacher Member	Professor
3.	Ar. Surendra Pawar	Teacher Member	Design Chair
4.	Ar. Sonali Chaskar	Teacher Member	Associate Professor
5.	Hon. Shri. Annasaheb Mhaske Patil	Management Representative	
6.	Hon. Shri. Bharat Ghogare Patil	Management Representative	
7.	Dr. Sanjay. Gulhane	Nominee from local society	
8.	Pradip Dighe	Nominee from local society	Principal, PVP College, Loni
9.	Ar. Shankar Buchade	Alumni Representative	Principal Architect
10.	Ar. Smita Rayate.	Alumni Representative	HOD, B. Des., MVP College of Architecture, Nashik
11.	Miss Anushka Abhang	Nominee from student	Second Year B. Arch.
12.	Mr. Sanjay Kataria	Nominee from stakeholders	Parent Representative
13.	Ar. Shital Bhutada	Nominee from Industrialists	Principal Architect, Bhutada Associates, Srirampur
14.	Ar. Dipeeka Arbatti	NAAC Coordinator	Assistant Professor, PRCA
15.	Shri. Sunil Vikhe	Administrative Members	Establishment Section

The resolution was passed unanimously.



[Signature]
Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal. Loni, Dist. Ahmednagar-431734

Agenda 4: To discuss the strategies for admission

It was decided that the admission committee would form groups with teachers. These groups will visit nearby Jr. Colleges to aware students regarding educational and infrastructural facilities available in the campus. It was also decided that these groups should motivate and guide students to choose the correct career in the creative field for a bright future.

Agenda 5: Planning of time table for conducting online lectures

Discussion about possibilities to conduct online lectures/studios is done. Use, limitations and effectiveness of Application such as Zoom meeting, Google classroom, Google meet, WhatsApp, YouTube etc is discussed.

Agenda 6: Preparation of online teaching materials and tools.


Online lecture, Power point presentations, Videos, PDF documents are considered as tools for effective teaching. Online exercises/ assignments to be set considering limited resources available with students outside campus.

Agenda 7: Health, hygiene and processes of sanitization of the institutional campus

1. Seating arrangement for faculty and non-teaching staff in a distributed manner
2. Guidelines about visitors - temperature should be checked, wearing mask is mandatory

Agenda 8: Any other point

The meeting was concluded as there was no any other Matter to be discussed. And It was decided to conduct next meeting of IQAC in month of November 2021.


Coordinator
Internal Quality Assurance Cell (IQAC)
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Loni, Tal. Loni, Dist. Ahmednagar-432708




PRINCIPAL
Pravara Rural College of
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Date: 13/05/2022

REPORT OF COMPLIANCE

Meeting-1

Subject	Action Taken / Compliance
To read and confirm the minutes of the last meeting	The minutes of the meeting held in march 2021 were read and approved by the members
Discussion on the implementation Academic Calendar of 2021-22	The principal instructed all the subject teachers and committee Chairmen to conduct activities as per the academic calendar. They were also instructed to submit activity reports soon after conducting the activity to the IQAC
Constitution of IQAC for A.Y. 2021-22- body, scope, roles and responsibilities of members	As per the resolution, new IQAC was constituted which has 15 members including the chairman.
To discuss the strategies for admission	As per the resolution approved in the meeting, the admission committee formed various groups of teachers. These groups visited nearby Jr. Colleges and guided 12'h Std. students to enroll themselves for provisional admission at architecture college
Planning of time table for conducting online lectures	Academic Committee prepared time table for conducting Online lectures and circulated to students through WhatsApp groups
Preparation of online teaching materials and tools.	Teachers were directed to upload the study material in the respective Google classroom
Health, hygiene and processes of sanitization of the institutional campus.	Ar. Anurag Doshi was directed to execute the decision.
Any other point	Ar. Sonali Chaskar instructed about Mode of online teaching. Google meet and Google classroom were identified as a mean of conduction of lectures and submissions for its effectiveness of monitoring attendance, submissions and E-storage.


Coordinator
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Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-431734




PRINCIPAL
Pravara Rural College of
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Date: 05/11/2021

Notice

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Day- Wednesday	November 24, 2021	TIME: 10:30 AM	PLACE: PRCA, LONI
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This is to inform all IQAC members of Pravara Rural College of Architecture to remain present for the following meeting.

Agenda

Sr. No	Description	Responsibility
1.	Review of minutes of IQAC meeting conducted on 17/06/2021	Ar. Dipeeka Arbatti
2.	Participation of students in State/National level competitions held by various organizations	Ar. Sonali Chaskar
3.	Activities to encourage teaching faculty to do research.	Ar. Anurag Doshi
4.	Work Status of Proposed Conference on Rural Architecture and Regional Planning	Ar. Rajeshwari Jagtap
5.	Any other point	Ar. Sonali Chaskar


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal. Rahata, Dist. Ahmednagar-431718




PRINCIPAL
Pravara Rural College of
Architecture, Loni



Date: 24/11/2021

Date of Meeting	November 24, 2021	TIME: 10:30 AM	PLACE: PRCA, LONI
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The meeting of IQAC of Pravara Rural College of Architecture was conducted on November 24, 2021, at 10:30 AM. The following Members were present.

Sr. No	Name	Responsibility	Sign
1.	Ar. Rajeshwari Jagtap	Chairperson	
2.	Ar. Anurag Doshi	Teacher Member	
3.	Ar. Surendra Pawar	Teacher Member	
4.	Ar. Sonali Chaskar	Teacher Member	
5.	Hon. Shri. Annasaheb Mhaske Patil	Management Representative	
6.	Hon. Shri. Bharat Ghogare Patil	Management Representative	
7.	Dr. Sanjay. Gulhane	Nominee from local society	
8.	Pradip Dighe	Nominee from local society	
9.	Ar. Shankar Buchade	Alumni Representative	
10.	Ar. Smita Rayate.	Alumni Representative	
11.	Miss Anushka Abhang	Nominee from student	
12.	Mr. Sanjay Kataria	Nominee from stakeholders	
13.	Ar. Shital Bhutada	Nominee from Industrialists	
14.	Ar. Dipeeka Arbatti	IQAC Coordinator	
15.	Shri. Sunil Vikhe	Administrative members	

Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal. A. Tal. Loni, Dist. A. Tal. Loni-431708





MINUTES OF MEETING

The following points were discussed: -

Agenda 1: Review of minutes of IQAC meeting conducted on 17/06/2021

The minutes of the meeting held on 17/06/2021 were read and confirmed unanimously. (The action taken report is attached herewith for reference)

Agenda 2: Participation of students in State/National level competitions held by various organizations


Role of faculty in identification of competitions, selection students for participation and enrollment and guidance to the students is discussed. Asso. Prof. Sonali Chaskar informed about the various competitions held at State and National level. It is decided to encourage the students to participate at city, state and national level real life surveys and competitions. This could be done by integrating with academic curriculum of fourth and final year courses, such as Urban studies, Research in Architecture.

Agenda 3: Activities to encourage teaching faculty to do research.


Prof. Anurag Doshi pointed out various Seminars and Workshops planned by various institutes pan across India for teachers. Decision is taken to send the faculty to attend seminars. and to plan a Virtual National Conference for teaching faculty on Rural Architecture and Regional Planning.

Agenda 4: Work Status of Proposed Conference

1. Short email (reminder) need to send every week to all the participants regarding completion of research paper and registration to the conference.
2. At least one author need to register for each publication.
3. Designing of certificate need to start for all internal designation with all logos. Signatory for the certificate are:
 - i. Management Member
 - ii. Advisor
 - iii. Convener
4. Certificate should be given to all the participant / authors (mentioning written and presented research paper in the conference)
5. Certificate should be given not only on paper selection but also for abstract submission / selection.


Coordinator
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6. College name of the participants should be mentioned on the certificate and should have digital college (organizer) stamp.
7. Separate Book of Abstract and Book of Proceedings with ISBN should be published.

Agenda 5: Any other point

The meeting was concluded as there was no matter to be discussed.




Date: 13/05/2022

REPORT OF COMPLIANCE

Meeting-2

Subject	Action Taken / Compliance
To read and confirm the minutes of the last meeting	The minutes of the meeting held on 17 06 2021 were read and approved by the members
Participation of students in State and National level competitions.	The role of faculty in the identification of competitions, selection of students for participation and enrollment, and guidance to the students is discussed. Prof. Sonali Chaskar informed about the various competitions held at the State and National level. It is decided to encourage the students to participate in city, state, and national level real-life surveys and competitions. This could be done by integrating with the academic curriculum of fourth and final-year courses, such as Urban Studies, and RIA.
Activities to encourage teaching faculty to do research	Financial assistance and Travel allowances given to teaching staff to participate in national/International conferences, seminar and present their research work in respective conferences
Work Status of Proposed Conference	Virtual National Conference on Rural Architecture and Regional Planning conducted successfully.


Coordinator
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Date: 16/03/2022

Notice


MEETING OF INTERNAL QUALITY ASSURANCE CELL

Day- Wednesday	March 25, 2022	TIME: 10:30 AM	PLACE: PRCA, LONI
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This is to inform all IQAC members of Pravara Rural College of Architecture to remain present for the following meeting.

Agenda

Sr. No	Description	Responsibility
1.	Review of minutes of IQAC meeting conducted on 24/11/2021	Ar. Dipeeka Arbatti
2.	Planning of time table for conducting offline lectures	Ar. Rajeshwari Jagtap
3.	Efforts need to be taken for admission of the year 2022-23	
4.	Review of syllabus feedback received from stakeholders in 2020-21	
5.	Review of Syllabus of odd semester	Ar Kapil Burhade


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-432718




PRINCIPAL
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Date: 25/03/2022

Date of Meeting	March 25, 2022	TIME: 10:30 AM	PLACE: PRCA, LONI
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The meeting of IQAC of Pravara Rural College of Architecture was conducted on March 25, 2022, at 10:30 AM. The following Members were present.

Sr. No	Name	Responsibility	Sign
1.	Ar. Tejashree Thangaokar	Chairperson	
2.	Ar. Sonali Chaskar	Teacher Member	
3.	Ar. Jay Kshatriya	Teacher Member	
4.	Ar. Kapil Burhade	Teacher Member	
5.	Hon. Shri. Annasaheb Mhaske Patil	Management Representative	
6.	Hon. Dr. S. Hiremath	Management Representative	
7.	Dr. Sanjay. Gulhane	Nominee from local society	
8.	Pradip Dighe	Nominee from local society	
9.	Ar. Shankar Buchade	Alumni Representative	
10.	Ar. Smita Rayate.	Alumni Representative	
11.	Miss Anushka Abhang	Nominee from student	
12.	Mr. Sanjay Kataria	Nominee from stakeholders	
13.	Ar. Shital Bhutada	Nominee from Industrialists	
14.	Ar. Dipeeka Arbatti	IQAC Coordinator	
15.	Shri. Sunil Vikhe	Administrative members	





MINUTES OF MEETING

The following points were discussed: -

Agenda 1: Review of minutes of IQAC meeting conducted on 24/11/2021

The minutes of the meeting held on 24/11/2021 were read and confirmed unanimously. (The action taken report is attached herewith for reference)

Agenda 2: Planning of time table for conducting offline lectures

1. Addl CEO Dr. Shivanand Hiremath sir directed about conduction of Classes in offline mode.
2. Course files and attendance records of all subjects should be maintained.
3. Classes should be monitored regularly.
4. Printing of attendance book, teacher's diary and mentor-mentee record book should be get printed in the required numbers.
5. College timing needs to be revised (9.00 am to 4.00 pm).

Agenda 3: Efforts need to be taken for admission of the year 2022-23

It was decided that the admission committee would form groups with teachers. These groups will visit nearby Jr. Colleges to aware students regarding educational and infrastructural facilities available in the campus. It was also decided that these groups should motivate and guide students to choose the correct career in architecture field

Agenda 4: Review of syllabus feedback received from stakeholders in 2020-21.

Prof. Rajeshwari Jagtap informed about the feedback taken for the B. Arch. programs. The expectations of the students about site visits, hands on workshops and to conduct additional courses for refining skills, are taken into consideration.

Agenda 5: Review of Syllabus of odd semester.

It was decided that academic committee will take a review of syllabus completion of odd semester and report it to the principal.


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-431718




PRINCIPAL
Pravara Rural College of
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Date: 13/05/2022

REPORT OF COMPLIANCE

Meeting-3

Subject	Action Taken / Compliance
To read and confirm the minutes of the last meeting	The minutes of the meeting held on 24/11/2021 were read and approved by the members
Planning of time table for conducting offline lectures	Students asked to join college immediately and Classes started in offline mode also exams for even Sem have been conducted in offline mode in college premises College timing changed from (9.00 am to 4.00 pm).
Efforts need to be taken for admission of the year 2022-23	As per the resolution approved in the meeting, the admission committee formed various groups of teachers. These groups visited nearby Jr. Colleges and guided 12'h Std. students to enroll themselves for provisional admission at architecture college
Review of syllabus feedback received from stakeholders in 2020-21.	Syllabus incorporate some of the allied subjects or soft skill development course College provided the input to find internship office for 5 th year students. practicing architects were contacted and collaborated with MOUs.
Review of Syllabus of odd semester	The academic committee took a review of syllabus completion of odd semester and report it to the principal.


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal. Rahata, Dist. Ahmednagar-431718




PRINCIPAL
Pravara Rural College of
Architecture, Loni



Date: 08/06/2022

Notice

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Day- Wednesday	June 24, 2022	TIME: 10:30 AM	PLACE: PRCA, LONI
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This is to inform all IQAC members of Pravara Rural College of Architecture to remain present for the following meeting.

Agenda

Sr. No	Description	Responsibility
1.	Review of minutes of IQAC meeting conducted on 17/06/2021	Ar. Dipeeka Arbatti
2.	To conduct alumni meet.	Ar. Smita Rayate
3.	To organize activities in collaboration with industries and other institutes	Ar. Dipeeka Arbatti
4.	To organize field visits and study tours	Ar. Tejashree Thangaokar
5.		


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-413736




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Pravara Rural College of
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Date: 24/06/2022

Date of Meeting	June 24, 2022	TIME: 10:30 AM	PLACE: PRCA, LONI
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The meeting of IQAC of Pravara Rural College of Architecture was conducted on June 24, 2022, at 10:30 AM. The following Members were present.

Sr. No	Name	Responsibility	Sign
16.	Ar. Tejashree Thangaokar	Chairperson	
17.	Ar. Sonali Chaskar	Teacher Member	
18.	Ar. Jay Kshatriya	Teacher Member	
19.	Ar. Kapil Burhade	Teacher Member	
20.	Hon. Shri. Annasaheb Mhaske Patil	Management Representative	
21.	Hon. Dr. S. Hiremath	Management Representative	
22.	Dr. Sanjay. Gulhane	Nominee from local society	
23.	Pradip Dighe	Nominee from local society	
24.	Ar. Shankar Buchade	Alumni Representative	
25.	Ar. Smita Rayate.	Alumni Representative	
26.	Miss Anushka Abhang	Nominee from student	
27.	Mr. Sanjay Kataria	Nominee from stakeholders	
28.	Ar. Shital Bhutada	Nominee from Industrialists	
29.	Ar. Dipeeka Arbatti	IQAC Coordinator	
30.	Shri. Sunil Vikhe	Administrative members	





MINUTES OF MEETING

The following points were discussed: -

Agenda 1: Review of minutes of IQAC meeting conducted on 25/03/2022

The minutes of the meeting held on 25/03/2022 were read and confirmed unanimously. (The action taken report is attached herewith for reference)

Agenda 2: To conduct alumni meet.

Ar. Smita Rayate suggested the committee to organize Alumni's interactive session and alumni meet in the next semester. The resolution was unanimously approved.

Agenda 3: To organize activities in collaboration with industries and other institutes

The principal instructed that all subject teachers, and NSS to organize academic and extension activities in collaboration of other institutes and industries. It was decided that each class and NSS will conduct at least one collaborative activity.

Agenda 4: To organize field visits and study tours

As per the discussion in the meeting, it was decided that each technical subject teacher should arrange at least one field visit of students and one study tour should arrange for 1st and 2nd year students. The chairman Study Tour committee was given the responsibility to manage and arrange the thing for each department.

Agenda : Any other point

It was decided that the next meeting of IQAC for the academic year will be conducted in the month of November


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-413738




PRINCIPAL
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Date: 17/05/2023

REPORT OF COMPLIANCE

Meeting-4

Subject	Action Taken / Compliance
To read and confirm the minutes of the last meeting	The minutes of the meeting held on 25/03/2022 were read and approved by the members
To conduct alumni-meet	Alumni meet and Alumni's interactive session were organized in the month of January A.Y. 2022-23
To organize activities in collaboration with industries and other institutes	Four educational MOU's were signed with professional experts- Workshop, Seminar, Expert Lectures and field visit and 3 collaborative initiatives were undertaken under NSS.
To organize field visits and study tours	Study tour organized for 2 nd year student at verem, Goa and for 1 st year students at songaon. Also practice subjects have carried on their respective case studies for their subjects like design and B.Tech
Any other point	Next IQAC meeting took place on November 11, 2022


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-413738




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Date: 02/11/2022

Notice

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Day- Wednesday	November 11, 2022	TIME: 10:30 AM	PLACE: PRCA, LONI
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This is to inform all IQAC members of Pravara Rural College of Architecture to remain present for the following meeting.

Agenda

Sr. No	Description	Responsibility
1.	Review of minutes of IQAC meeting conducted on 24/06/2022	Ar. Dipeeka Arbatti
2.	National Conference Proposed in February 2023	Ar. Sonali Chaskar
3.	Academic review based on result analysis	Ar. Sonali Chaskar
4.	Steps taken for Defaulter students	Ar. Nikhil Vikhe
5.	Guidelines given to Library committee	Ar. Tejashree Thangaokar
6.	In sem exam and internal Marking	Ar. Sonali Chaskar
7.	NAAC Work status and progress	Ar. Tejashree Thangaokar


Coordinator
Internal Quality Assurance Cell (IQAC)
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Loni, Tal.Rahata, Dist.Ahmednagar-413738




PRINCIPAL
Pravara Rural College of
Architecture, Loni



Date: 11/11/2022

Date of Meeting	November 11, 2022	TIME: 10:30 AM	PLACE: PRCA, LONI
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The meeting of IQAC of Pravara Rural College of Architecture was conducted on November 11, 2022, at 10:30 AM. The following Members were present.

Sr. No	Name	Responsibility	Sign
31.	Ar. Tejashree Thangaokar	Chairperson	
32.	Ar. Sonali Chaskar	Teacher Member	
33.	Ar. Jay Kshatriya	Teacher Member	
34.	Ar. Kapil Burhade	Teacher Member	
35.	Hon. Shri. Annasaheb Mhaske Patil	Management Representative	
36.	Hon. Dr. S. Hiremath	Management Representative	
37.	Dr. Sanjay. Gulhane	Nominee from local society	
38.	Pradip Dighe	Nominee from local society	
39.	Ar. Shankar Buchade	Alumni Representative	
40.	Ar. Smita Rayate.	Alumni Representative	
41.	Miss Anushka Abhang	Nominee from student	
42.	Mr. Sanjay Kataria	Nominee from stakeholders	
43.	Ar. Shital Bhutada	Nominee from Industrialists	
44.	Ar. Dipeeka Arbatti	IQAC Coordinator	
45.	Shri. Sunil Vikhe	Administrative members	





MINUTES OF MEETING

The following points were discussed: -

Agenda 1: Review of minutes of IQAC meeting conducted on 24/06/2022

The minutes of the meeting held on 24/06/2022 were read and confirmed unanimously. (The action taken report is attached herewith for reference)

Agenda 2: National Conference Proposed in February 2023

1. Title of the conference -Peri-Urban Architecture and Planning in India
2. Sub-Theme
 - a. Socio-Cultural Aspect, b. Physical Infrastructure, c. Peri-Urban Architecture, d. Impact on Fringe / Peri-Urban Environment, e. Change in Economy
3. Need to apply for new ISBN
4. Need to do MOU with refereed journal in which selected papers will be published.
5. Conference will be open for both students and teachers.

Agenda 3: Academic review based on result analysis

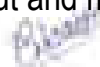
Discussion on Preparation of result analysis by all subject teachers and class teachers.

Agenda 4: Steps taken for Defaulter students

- Identify defaulter students from each class and send letters containing student progressive report of that particular student to their parents. Also mail this letter to their parents.
- Need to create what's app groups for backlog students by concern subject teachers.
- Maintaining marking and submission status reports for backlog students by concern subject teachers is mandatory.
- If students are not attending exam, ask them to mail it to exam department and CC it to subject teacher
- If backlog students are failing to show their work regularly or their work is highly incomplete, subject teachers should mail them and their parents explaining about the situation and its repercussions.

Agenda 5: Guidelines given to Library committee

Library layout and management needs to be revised.


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal: Rahata, Dist: Ahmednagar-413738





PRINCIPAL
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Agenda 6: In sem exam and internal Marking

- In Sem exam date finalization
- Strategies for Internal marking: Preparation of internal mark list and submission of internal mark list to exam department before university Viva's and sessional by concern subject teachers is mandatory.

Agenda : Any other point

It was decided that the next meeting of IQAC for the current academic year will be conducted in the month of March


Coordinator
Internal Quality Assurance Cell (IQAC)
Pravara Rural College of Architecture
Loni, Tal.Rahata, Dist.Ahmednagar-431718




PRINCIPAL
Pravara Rural College of
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Date: 17/05/2023

REPORT OF COMPLIANCE

Meeting-5

Subject	Action Taken / Compliance
To read and confirm the minutes of the last meeting	The minutes of the meeting held on 24/06/2022 were read and approved by the members
National Conference Proposed in February 2023	3 days Virtual National conference on Peri-Urban Architecture and Planning in India conducted successfully at PRCA on February, 2023 with ISBN No- 978-81-960313-0-5
Academic review based on result analysis	Result analysis prepared by academic coordinator in consultation with respective subject teachers and submit it to exam department.
Steps taken for Defaulter students	Remedial lectures added in timetable with extra lectures for subjects like TOS to monitor progress of defaulter students WhatsApp group created for defaulter students Subject teacher informed about defaulter students and attendance to their parents.
Guidelines given to Library committee	Layout of shelf and seating arrangement changed in library as per instruction given by Ar. Rahul Deshmukh, Record keeping management revised and implemented.
In Sem exam and internal Marking	In Sem exam for odd Sem conducted for 2 nd to 4 th year B. Arch. Attendances has given 20% weightages to internal marking and submitted internal marking for all the subject to academic coordinator before 18 November.
Any other point	Iqac meeting scheduled in the month of March conducted on march 23, 2023


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Date: 16/03/2023

Notice

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Day- Wednesday	March 23, 2023	TIME: 10:30 AM	PLACE: PRCA, LONI
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This is to inform all IQAC members of Pravara Rural College of Architecture to remain present for the following meeting.

Agenda

Sr. No	Description	Responsibility
1.	Review of minutes of IQAC meeting conducted on 11/11/2022	Ar. Dipeeka Arbatti
2.	Review of Critical analysis of feedback from Students, Alumni, Teachers	Ar Tejashree Thangaokar
3.	NAAC Work status and progress	Ar Tejashree Thangaokar
4.		
5.	Any other point	


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Date: 23/03/2023

Date of Meeting	March 23, 2023	TIME: 10:30 AM	PLACE: PRCA, LONI
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The meeting of IQAC of Pravara Rural College of Architecture was conducted on March 23, 2023, at 10:30 AM. The following Members were present.

Sr. No	Name	Responsibility	Sign
46.	Ar. Tejashree Thangaokar	Chairperson	
47.	Ar. Sonali Chaskar	Teacher Member	
48.	Ar. Jay Kshatriya	Teacher Member	
49.	Ar. Kapil Burhade	Teacher Member	
50.	Hon. Shri. Annasaheb Mhaske Patil	Management Representative	
51.	Hon. Dr. S. Hiremath	Management Representative	
52.	Dr. Sanjay. Gulhane	Nominee from local society	
53.	Pradip Dighe	Nominee from local society	
54.	Ar. Shankar Buchade	Alumni Representative	
55.	Ar. Smita Rayate.	Alumni Representative	
56.	Miss Anushka Abhang	Nominee from student	
57.	Mr. Sanjay Kataria	Nominee from stakeholders	
58.	Ar. Shital Bhutada	Nominee from Industrialists	
59.	Ar. Dipeeka Arbatti	IQAC Coordinator	
60.	Shri. Sunil Vikhe	Administrative members	





MINUTES OF MEETING

The following points were discussed: -

Agenda 1: Review of minutes of IQAC meeting conducted on 11/11/2022

The minutes of the meeting held on 11/11/2022 were read and confirmed unanimously. (The action taken report is attached herewith for reference).

Agenda 2: Review of Critical analysis of feedback from Students, Alumni, Teachers

After analysis of feedback received from stakeholders, the Academic Coordinators discuss the analysis report in IQAC Meeting and IQAC took decisions on it

Agenda 3: • NAAC Work status and progress

Review of NAAC work by NAAC coordinator and allotment of duties to teaching and non-teaching as per revised teaching and non-teaching list

Agenda : Any other point

The next meeting will be held in the month of June at the beginning of new Academic Year.


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Date: 17/05/2023

REPORT OF COMPLIANCE



Meeting-6

Subject	Action Taken / Compliance
To read and confirm the minutes of the last meeting	The minutes of the meeting held on 11/11/2022 were read and approved by the members
Review of Critical analysis of feedback from Students, Alumni, Teachers	1. Mass placement drive should be arranged in college through placement drive 2. The IQAC has initiated more hands-on activities to be integrated with academics.
NAAC Work status and progress	Criteria heads decided as per revised teachers list Reports prepared for case studies, seminar/webinar, site visit A.Y. 2022-23.
Any other point	Next meeting is scheduled at the end of month of June after completion of SPPU written exam


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Action taken report on feedback



Academic year: 2018-2019

Students, Alumni, Teachers provided input on curriculum, teaching-learning, and academic facilities to the institution. Following a review of stakeholder feedback, the Academic coordinator had forwarded an analysis report to the principal for further action.

Feedback	Action taken
Studios should be open till 6 pm after college timing.	Permission has been taken from principal for extra studio hours.
Appoint external faculty for mock viva	Discussion done with principal and made provision for mock viva in every semester
Sport facility should be improved.	Suggestion was communicated with principal regarding appointment of sport coordinator.
Communication with teachers and parents should be increase.	Suggestion was communicated with principal regarding parents teacher meets
Practical oriented knowledge and learning skill should be implemented.	Discussion done with principal and instructions given regarding Innovation knowledge sharing with students
Need to organize lectures or seminars on personality development	The recommendation was conveyed to the principal for further action regarding organize the seminar related to personality development
The time span is not sufficient to have exposure to various aspects of profession in course architectural training.	Suggestion was communicated with principal for further process




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Action taken report on feedback



Academic year: 2019-2020

Students, Alumni, Teachers provided input on curriculum, teaching-learning, and academic facilities to the institution. Following a review of stakeholder feedback, the Academic coordinator had forwarded an analysis report to the principal for further action.

Feedback	Action taken
To make available sport facilities on Sunday	The suggestion was discussed with Principal and it was decided that the sports facility should also make available for students on Sunday.
The internet and Wi-Fi facility should be extended for more area of campus.	College had initiated to start the Wi-Fi and high speed internet facility at more area of campus
Provide online knowledge sharing platform	The suggestion was discussed with principal for further action regarding organizing online webinars.
Organize seminars, workshops related to life enhancement	The suggestion was discussed to principal for further action regarding organizing life enhancement
Support of faculty member is requiring publishing the research paper.	Motivational lectures are given by faculty to students for publishing research papers.




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Action taken report on feedback

Academic year: 2020-2021

Students, Alumni, Teachers provided input on curriculum, teaching-learning, and academic facilities to the institution. Following a review of stakeholder feedback, the Academic coordinator had forwarded an analysis report to the principal for further action.

Feedback	Action taken
Guest Lectures should be organized related to syllabus	Discussion has been done with principal Academic coordinator and Principal regarding identification of guest lecturers.
Revision of theory subject needed	Discussion has been done with principal Academic coordinator regarding provisions for remedial classes.
Require hands on workshops	Discussion has been done with principal and made provision for workshop.
Support of faculty member is required to publish the research paper.	Motivational lectures are given by faculty to students for publishing research papers.
Organize the lectures on new development control regulations	Discussion has been done with principal and further action has been taken regarding organizing online guest lecture on 'Unified Development Control and Promotion Regulations'




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Action Taken Report on Feedback

Academic year: 2021-22

The institution collected feedback on curriculum accepts and Courses from Students, Alumni, Teachers. After analysis of feedback received from stakeholders, the Academic Coordinators forwarded an analysis report to the IQAC for taking necessary actions. IQAC took the following required actions based on the analysis and suggestions.

Suggestions from Stakeholders	Action Taken by the Institute
Syllabus can incorporate some of the allied subjects or soft skill development course	The suggestion was communicated to IQAC and principal for further action.
College should provide the input to find internship office	The suggestion was communicated to the IQAC and institute contacted and collaborated with practicing architects
Campus interview should be arranged in college campus.	The recommendations were addressed at the IQAC meeting, and it was decided to start conducting campus interviews in the following academic year.
To organize expert lectures and webinars from prominent professionals for students.	The institution has decided to conduct expert lectures and webinars for students on a variety of topics related to architecture design, urban planning, and building services.

The principal reported ATR to College Development Committee. After discussion in the meeting, the ATR of Feedback was unanimously approved by the CDC. Thus, the feedback given by the Students, Alumni, Teachers were analyzed and suitable action was taken so as to satisfy the expectations of stakeholders.


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Action Taken Report on Feedback Academic year: 2022-23

The institution collected feedback on curriculum accepts and Courses from Students, Alumni, Teachers. After analysis of feedback received from stakeholders, the Academic Coordinators forwarded an analysis report to the IQAC for taking necessary actions. IQAC took the following required actions based on the analysis and suggestions.

Suggestions from Stakeholders	Action Taken by the Institute
Mass placement drive should be arranged in college campus.	The suggestion was communicated with the IQAC and Principal regarding establishment of placement cell.
Current Technology should be given more importance and site visits for various subjects made a compulsory part of the syllabus.	The IQAC has initiated more hands-on activities to be integrated with academics
Syllabus can incorporate courses related to Advanced visualization tools like BIM.	The recommendation was conveyed to IQAC and the principal and further action has been taken regarding the commencement of advanced visualization tools courses
Time should be allotted in academics for research proposal for teachers	The suggestion was communicated with the Academic coordinator and Principal regarding time allotment
Alumni suggested to start the M. ARCH course in college	The suggestion was communicated with Principal and head authorities.

The principal reported ATR to College Development Committee. After discussion in the meeting, the ATR of Feedback was unanimously approved by the CDC. Thus, the feedback given by the Students, Alumni, Teachers were analyzed and suitable action was taken so as to satisfy the expectations of stakeholders.


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